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Good afternoon,

We are pleased to announce that the Personnel Cabinet will be launching a new talent management system, which will replace the Career Opportunities System (COS), in July. This new system, procured via the state's competitive bid process with no additional funds, provides improved technology to offer more efficient, user and mobile friendly processes.

Beginning in July, individuals interested in applying to any job vacancy will need to create a new account. As described below, this will be a simple process, especially if you have a resume readily available. For those current COS account holders that don't have a resume or for any who would like a copy of their current application, the Personnel Cabinet advises that you access your account *prior to June 22, 2018* to do so, as this information will no longer be available once the new system is launched.

A few of the new features with this system include:

- Improved Careers Site: Easily search career opportunities that interest you! Our new site will be more appealing and easier to navigate. Jobs with vacancies most frequently posted will be quickly accessible with just one click!
- Streamlined Application Process: Creating an account as well as your application is simple. In fact, if you upload a resume the majority of the application will be auto-completed for you. You can also check on the status of your job submissions anytime, anywhere.
- **Join our Talent Pool:** Don't see any jobs you're interested in applying to right now? Provide your resume and it can join a searchable pool of talent that we may access when looking to fill a number of unclassified positions.
- Onboarding: Coming soon! Welcome new employees! All you need to know about starting your new career with the Commonwealth in one simple location, allowing you to hit the ground running on your first day on the job!

If you have questions or need assistance, please call (502) 564-8030 or email COSHelp@ky.gov.

Sincerely,

Mary Elizabeth Bailey, Commissioner Department of Human Resources Administration

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Personnel Cabinet Commonwealth of Kentucky









